

Data Protection Information Job Applicants

The controller responsible for processing your personal data is:

ARL – Academy for Territorial Development in the Leibniz Association
Vahrenwalder Straße 247
30179 Hannover
Germany

The personal data you provide will be collected, processed, and used for the purpose of deciding on the establishment of an employment relationship in accordance with Article 88(1) GDPR in conjunction with Section 26(1) of the German Federal Data Protection Act (Bundesdatenschutzgesetz). Providing your personal data is necessary for the handling of the application process and for making a decision on the establishment of an employment relationship. If you do not provide your personal data, we will unfortunately be unable to consider you in the selection process for the advertised position. No automated decision-making will take place.

Your personal data will not be disclosed to external third parties.

For the purpose of evaluating your application documents, they will be forwarded to the relevant contacts within the office responsible for the position for which you have applied.

Your personal data will not be transferred to a third country or to an international organisation, nor is such a transfer planned.

Your application documents will be stored for the duration of the application process and retained for an additional 3 months in order to respond to any potential inquiries from you. After this period, the documents will be deleted. Application documents submitted by post will be returned or destroyed after the 3-month period.

In accordance with Article 15 GDPR, you have the right to obtain information about the processing of your personal data. Furthermore, you are free to exercise your rights to rectification, erasure, or—if erasure is not possible—restriction of processing, as well as

your right to data portability in accordance with Articles 16–18 and 20 GDPR. If you wish to exercise these rights, please contact our Data Protection Officer:

Dr. Bittner Consulting GmbH & Co. KG
Podbielskistraße 386
30659 Hanover
Germany
or via email at office@drbg.de

You also have the right to lodge a complaint at any time with the competent supervisory authority. If you believe that the processing of your personal data is not carried out in compliance with data protection laws, we kindly ask you to contact our Data Protection Officer.

Furthermore, in accordance with Article 13(2)(b) GDPR, you have the right to object at any time to the processing of your personal data.